

Wesleyan Teaching Studios Private Lesson Agreement

Name of Student: _____

Street Address of Student: _____

City / State / Zip: _____

Parent Name: _____

Contact Information: _____
(Home Phone) (Cell Phone)

This agreement is between the Instructor and the Parent. Its purpose is to clarify expectations and policies that relate to providing private lessons. All Instructors serve as independent contractors and are NOT employees of the Academy. The Wesleyan Christian Academy Studio Director is responsible for the daily operation of the Studio Lessons. Questions regarding the policies should be directed to the Instructor and/or Studio Director.

1. The current lesson fee for the above named child is \$ _____ per half-hour.
2. Lessons are scheduled and charged according to the calendar month.
3. All payments are to be made directly to the individual Instructor by cash or check within the first week of each month. Checks should be made payable to the Instructor.
4. Failure to pay the instructional fee on time will result in discontinuance of lessons.
5. If a lesson is missed by the student for any reason, the lesson fee must be considered forfeited. Make-up lessons will be scheduled solely at the discretion and availability of the Instructor. The Instructor is under NO obligation to reschedule or refund a lesson missed by a student regardless of the cause. **ALL** make-up lessons must be taught during the month in which the lesson was originally scheduled.
6. Refunds will not be given for early withdrawal or discontinuance of lessons.
7. Specific lesson times will not be held open while a student is on hiatus for involvement in athletic activities unless the monthly lesson fee continues to be paid as a retainer. One month unpaid constitutes withdrawal. Exceptions are summer lessons which are at the discretion of the Instructor.
8. Students / Parents should call the studio or call the teacher directly as soon as possible if a lesson must be cancelled.
9. Students should arrive on time for lessons and depart studio premises when the lesson is completed. Space does not permit extended visits.
10. Students are expected to come prepared for the lessons to begin promptly.
11. Wesleyan Christian Academy and the individual Instructor are not responsible for children before or after scheduled lesson times.

I have read, understand, and agree to the policies listed above.

(Parent Signature)

(Date)

(Student Signature)